



FIFA Minor Application - Checklist of documents



ARTICLE 19.2.E – Exchange Student

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| 1) Proof of identity and nationality player | - a copy of the player's passport or government-issued ID card |
| 2) Proof of birth date (birth certificate) | - a copy of the player's birth certificate must be included in the application. |
| 3) Proof of identity and nationality parents | - a copy of the player's parent's passports. |
| 4) Documentation of Exchange | - Official information about the exchange programme (name, purpose, funding, duration, etc.) provided by the organisers of the exchange programme. |
| 5) Registration form for exchange programme | - A copy of the registration form for the relevant exchange programme signed by the minor player and/or his parents |
| 6) Confirmation of player's return | - A confirmation, issued and signed by the organisers of the exchange programme or the minor player's parents, that the minor player will return to his home country upon completion of the programme. |
| 7) Documentation of academic education | - A confirmation, issued and signed by the minor player's academic institute (school/college) in his host country, that indicates the dates of the envisaged duration of the relevant studies and includes a detailed timetable of the player's classes. |
| 8) Documents from academic institute in Home country | - A confirmation of the player's participation in the relevant exchange programme, issued by the minor player's academic institute in his home country. |
| 9) Documentation of accommodation | - Specific details concerning the supervision and accommodation of the minor player during the exchange programme that include, in particular, the exact name and address of the player's host parents. |
| 10) Status of new club | - A declaration issued by the football association of the minor player's host country indicating whether the club for which the player wishes to be registered is professional or purely amateur (club without professional team and without legal, financial or de facto links to a professional club). |
| 11) Duration of registration | - A declaration issued by the club giving the exact start and end dates of the envisaged registration of the player. |

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| 12) Authorisation of host parents | - A declaration of consent issued by the minor player's host parents giving their consent to the player's registration for the club of the host country's football association. |
| 13) Parental authorisation | - A declaration of consent issued by the minor player's own parents giving their consent to the player's registration for the club of the host country's football association. |
| 14) Request for approval | - Please complete page 3 of this document in FULL, any applications that have not completed this page in FULL will be returned to the club secretary. |
| 15) Registration Form for the Player | - Please submit a completed and signed copy of the registration form for the player via FAW COMET. |

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- Applications will not be submitted to FIFA until ALL documents have been received as detailed above in PDF format.
 - Upon receipt of all the relevant documents the FAW will upload all the required information to the FIFA TMS database.
 - Once accepted by FIFA the FAW will then request the ITC from the relevant association (if applicable) and await the certificate.

Please note that in some circumstances delays can occur during the FIFA TMS Minor process and these delays may be out of the control of the FAW. In these circumstances we ask clubs to remain patient whilst the FAW contacts the relevant organisations to resolve the delay.



INTERNATIONAL CLEARANCE REQUEST FOR APPROVAL OF A MINOR PLAYER – ARTICLE 19.2. E – Exchange Student



This form must be completed for any player who is under the age of 18 and who moved to Wales an exchange student undertaking an academic programme abroad.

PLEASE NOTE: This form **MUST** be completed in **FULL** and in **BLOCK CAPITAL LETTERS ONLY**.

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1. Name of player: _____
2. Date of birth: ____/____/____
3. Place of birth: _____
4. Nationality: _____
5. Player status abroad: Amateur / Professional (delete as appropriate)
6. Country coming from: _____
7. Name of club in that country: _____
8. Date of last match in that country: _____
10. Other observations: _____
- Name of club (in Wales) _____
- Name of club secretary (in Wales) _____
- Club email address _____

Formal Request:

I _____ the club secretary of _____ FC, hereby request the approval of
The FIFA Players' Status Sub-Committee judge for the minor player _____.

Explanation of the circumstances forming the basis of the request

Secretary Signature: _____

Date of request: ____/____/____